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**RE-ADVERTISED**  
**SENIOR TECHNICAL ADVISOR - NDOLA**  
**Job Announcement No. AID – 016 -16**

**OPEN TO:** All Interested Candidates

**POSITION:** Senior Technical Advisor

**OPENING DATE:** January 13, 2017

**CLOSING DATE:** February 3, 2017

**WORK HOURS:** Full-time; 40 hours/week

**SALARY RANGE:** FSN-11 (ZMK 347,426.09 p.a. - ZMK 539,664.14 p.a.)

The United States Agency for International Development (USAID) in Zambia is seeking eligible and qualified applicants for the position of Senior Technical Advisor in the Health Office in Ndola.

**BASIC FUNCTION:**

This position is located in the newly created Provincial Office. The Senior Technical Advisor will serve as the main U.S. Government liaison to the Government of the Republic of Zambia (GRZ) and other key stakeholders in the province. The Provincial Medical Officer (PMO) and the District Community Medical Officers (DCMOs) will be the core GRZ contacts for the Advisor. The incumbent will also support technical leadership and coordination with the Clinical Care and the Communicable Diseases sections within the Provincial Health Office (PHO). In addition, s/he will organize and lead quarterly coordination meetings with the GRZ and U.S. Government partners to ensure collaboration of activities to minimize overlap and to convey USAID and PEPFAR priorities for programming. The Advisor will extend this support to priority districts within North-Western and Luapula provinces.

Under the direction of the Decentralized Services Division Chief and the Health Office Chief, the Senior Health Advisor will communicate key USAID/U.S. policies and requirements to the districts and province, and will communicate back to the Health Office the key challenges and successes. The incumbent will oversee and coordinate government-to-government (G2G) activities within the province. S/he will work at a senior level in a high-priority program, possessing significant technical knowledge, in-depth proven track record of positively influencing G2G collaboration, and an ability to function independently in a highly demanding, frequently changing environment.

The Senior Technical Advisor oversees the technical and managerial functions of the office. The provincial office will comprise a total of four (4) individuals, including a Technical Advisor, Monitoring and Evaluation Advisor, and an Administrative Assistant / Chauffeur. S/he will report to the Decentralized Services Division Chief. Due to the close collaboration with the PHO to better integrate the USAID-supported activities into the other provincial health activities, the Advisor will also report on the integrated work plan to the PMO.

The position will include extensive travel within the three provinces (approximately 3 percent of the time), meeting with the DCMOs and other leadership on project coordination and other issues.

### **QUALIFICATIONS REQUIRED:**

Applicants must address each required qualification listed below with specific information/documentation supporting each item. Failure to do so may result in a determination that the applicant is not qualified.

**A. Education:** A master's degree in a relevant discipline such as international development, public health, health care management, or other field related to international development and/or public health.

**B. Prior Work Experience:** At least seven years of progressively responsible experience managing and implementing public health programs in developing countries, with an emphasis on health systems strengthening is required. At least three years of supervisory experience. Demonstrated experience working with developing country program managers, policy-makers and a broad array of health service providers and community leaders. Demonstrated experience working in programs that support HIV/AIDS, maternal child health, and related programs.

**C. Language Proficiency (level and specialization):** Level IV (fluent) written and oral English proficiency is required. Candidate must have the ability to present information, analysis, and recommendations in clear written and oral formats.

**D. Job Knowledge:** Strong technical knowledge of HIV/AIDS, maternal/child health, and public health service delivery programs and systems in Zambia is required. Knowledge of reproductive health/family planning, malaria, tuberculosis, is also required.

**E. Skills and Abilities:** 1) Excellent interpersonal skills, required to establish and maintain a wide range of working-level contacts with Health programs in government, non-governmental, and private-sector circles. 2) Demonstrated positive and productive teaming abilities are absolutely critical; must be able to get along with others and help elevate and empower those around. 3) Experience supervising or leading teams of professionals required. 4) Strong management and analytical skills are required to strategize, develop and implement effective USAID-supported Health programs; and strong financial management and administrative skills used to track the performance of implementing partners. 5) Demonstrated ability to interpret, apply, and explain program policy, guidelines, regulatory directives and related guidance. 6) Demonstrated ability to organize and present information and to draft clear, concise documents. 7) Excellent computer skills, including ease in using database, word processing, spreadsheet and presentation software applications, and e-mail.

**TERMS OF APPOINTMENT:**

Subject to availability of funds, this will be a five-year contract, with an option to extend, depending upon continuing need of the services.

**BENEFITS:**

The position has been classified at a FSN - II levels. The actual salary of the successful candidate will be negotiated within that range depending on qualifications and previous earnings history.

**APPLYING:**

Qualified candidates should send:

1. A formal application letter or cover letter;
2. A current CV;
3. Photocopies of all professional certificates and degrees;
4. A fully complete application form DS-174 (available online at <http://www.state.gov/documents/organization/136408.pdf>); and
5. Contact information for at least three professional references.

**SUBMIT ALL APPLICATION MATERIALS TO:**

[EXOZambiaHR@usaid.gov](mailto:EXOZambiaHR@usaid.gov) (E-mailed applications required.)

The email subject heading **must** read:

**Application: Senior Technical Advisor - Ndola, AID-016-16**

**Only short listed candidates will be contacted.**